

Welcome to the Third Floor at Four Corners: Desk & Studio Space

The Third Floor provides a renovated, open-plan space at the top of Four Corners' building at 119-121 Roman Road in Bethnal Green, E2. It provides a relaxed environment for photographers and other creatives to work, with affordable desk units and studio/meeting room facilities.

Desks and Facilities

Three sizes of desks are offered on an all inclusive pcm basis:

- Large desks - £225 pcm (includes storage and 1 day of free studio hire per month.)
- Medium desks - £200 pcm (includes 1 day of free studio hire per month.)
- Small desks - £175 pcm (includes 1 day of free studio hire per month)

We provide each desk resident with a desk, internet and 13A plug sockets. Residents are asked to provide their own chair, lighting, cabling in a safe manner and all other under-desk storage. Desk height is 88cm, desk clearance is 82cm, but may vary. We suggest you measure beforehand.

Other key facilities:

- 24hr access with studio manager on site and available during office hours
- Studio hire
- Wifi and wired connectivity
- Cleaning
- Entry phone
- Open plan kitchen and lounge area
- Open-air, decked balcony with table, chairs and exterior lighting
- Shower and toilet facilities

Studio

The studio has double height ceiling, exposed wooden beams, original wooden flooring and adjoining toilet and shower facilities. The studio is available for hire: Monday – Friday, weekends and Bank holidays.

A full list of Studio equipment and accessories is available on request, along with terms and conditions.

The studio must not be sub-let to third parties at any time.

Security

All desk residents agree to maintain best practice security at all times. This includes:

- Locking of ground floor door, Roof Terrace door and Four Corners main door.
- Not loaning keys to a third party

- Not copying keys
- Loss of keys to be reported immediately
- Residents will be responsible for any replacement of keys.

Access

1. Bicycles cannot be brought onto the premises, communal staircase and hallways. There are cycle racks in the street outside.
2. Please respect the downstairs neighbours, when entering or leaving the building.
3. Please take care when transporting heavy items on the stairs.
4. Guests are welcome, but please show consideration to other desk residents.

Conduct & communal facilities

1. All desk residents agree to show consideration to others in the working environment, keeping noise and disturbance to a minimum.
2. Residents are required to maintain the Facilities in good condition and to keep it clean and tidy and free from any hazardous matter.
3. All photographic/other materials to be disposed of safely and securely.
4. Four Corners is a non-smoking building throughout (including the balcony) Smokers should use the outside of the building.
5. Desk residents are asked to keep all of their equipment, files, lights etc within the area of the desk rented or their allocated storage.
6. Desk and storage areas are to be kept presentable.
7. Studio equipment may be stored by prior agreement with Four Corners.

Internet

Four Corners is not to be used as a web hosting address, domain registration or server base. Please be considerate on timing of large transfers.

Environment & energy use

1. All computers, displays and HDs should be **shutdown** (not standby) at night. The last person to leave to ensure that all lights are switched off.
2. Please switch off the heating when you leave.
3. Please recycle your waste and be conscious of energy efficiency.
4. No equipment with heating elements is permitted without prior permission.
5. No studio equipment or heavy-draw equipment (heaters, kettles, flash packs, tungstens) to be used in the main space. The studio has a separate higher amperage connection to prevent overload.
6. Four Corners does not take responsibility for damage by electrical surge and recommends surge protectors for all sensitive equipment.

The Local Area

Transport

Buses: 8, D6, 106, 253, 277

Tube: Bethnal Green (Central line)

Train: Cambridge Heath, Bethnal Green

Metered parking on Roman Road
Cyclist canal routes west to Camden, east to Canary Wharf

Post Office

Nearest at 138 Roman Road (turn left and just up road, opposite)
Missed delivery office is 10 Emma Street, E2 9AH
International couriers, Mail Boxes can be found at 372 Old Street, EC1V 9LT.

Banks & Building Societies

National Westminster Bank, HSBC, Abbey National, Halifax and Barclays (turn right to Bethnal Green Road)

Eating

The Larder – Globe Road, first road to the right of building. Good selection of vegetarian healthy options, cakes and coffee, though quite expensive. Good place to meet clients.

Bon Appetit – Opposite. Sandwiches and hot food to eat in or takeaway.

Corner Café – left down Roman Road. Café food and good coffee.

Gallery Café – Old Ford Road. Vegetarian food and good place to meet clients.

Pubs – The Florist, The Camel (Globe Road), The Approach (Approach Road)

Fast food – lots of places on Bethnal Green Road and Gregs near the Post Office.

Dining

This Bright Field – Cambridge Heath Road. bar/restaurant.

Town Hall Hotel - pricey but described as 'the most innovative restaurant in London'

Azka Mediterranean Meze – Bethnal Green Road, Turkish restaurant serving shisha

Nandos – perfect if you like chicken! Mile End Road.

Plenty of other options towards Shoreditch (walk down Bethnal Green Road)

Sports

York leisure centre (Old Ford Road), includes swimming pool, spa, sauna.

Mile End Climbing Wall, Regent's Canal

London Fields Lido - a 50 metre heated outdoor pool, generally open whatever the weather.

Accommodation

Plaza Hotel – reasonable prices and handy location, right next door to 119

RE Hotel Shoreditch – good reviews

Town Hall Hotel – more expensive but with 5* reviews

Other local places

The Printspace – 74 Kingsland Road, offers digital printing

Whitechapel Art Gallery – Whitechapel High Street

Museum of Childhood – Cambridge Heath Road

Vyner Street galleries, Brick Lane, Spitalfields

Victoria Park – just down the road and a lovely place to spend time in the summer

Four Corners

Four Corners occupies the basement and ground floors and offers a range of film and photographic facilities:

Colour and black and white darkrooms, 32" RA4 colour print processing, 13

DeVere enlargers for 35mm to 10x8 formats

Labyrinth Photographic pro lab services – based in Four Corners' darkrooms, offer high-end, analogue printing.

FAVA camera rental company and lighting store on 1st floor – digital film/3D kit

Four Corners – film/digital video production facilities

Attractive gallery and room space available for hire

Who's who at Four Corners

Howard Francis

Finance Manager

Helena Goundry

Projects Coordinator

Carla Mitchell

Development Director

Dave Than

Exhibitions and Projects Manager

Owen Thomas

Exhibitions and Projects Director

Margaret Trotter

Finance Director

Lyn Turner

Technical Director

Sally Irvine

Office Manager and Building Administrator

Fred Mpeke

Administrative Assistant

Sarah Page

Training Coordinator

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